



+ **EWHURST PARISH COUNCIL**  
WITH **ELLENS GREEN**

Clerk to the Council: Joanna Cadman

Tel: 01483 268627

email: [clerk@ewhurstellensgreen-pc.gov.uk](mailto:clerk@ewhurstellensgreen-pc.gov.uk)

EWHURST PARISH COUNCIL WITH ELLENS GREEN PARISH COUNCIL MEETING.

Minutes of the **Annual Meeting** of the Parish Council held at  
8.00 pm on **Monday 23<sup>rd</sup> May 2022**

**Present:** Cllrs J Bloomfield, N Clowes, V Henry, L Tingley, M White  
**In attendance:** The Clerk, Mrs J Cadman

The Chairman, Cllr Henry, welcomed all to the meeting and asked for nominations for the position of Chairman.

063 (2022) **ELECTION OF CHAIRMAN:** Cllr Clowes, Proposed by Cllr Henry, Seconded by Cllr Tingley. All in favour.

Cllr Clowes thanked Cllr Henry for all her years as chairman and all the expertise and guidance she had given the Council over that time. He also thanked her for her support for him when he first joined the Council. Cllr Henry thanked the Council for its support during her years as Chairman, and before.

064 (2022) **APOLOGIES FOR ABSENCE.:** Cllr Lilley

065 (2022) **DECLARATIONS OF INTEREST:** Cllr White declared an interest in the agenda item concerning the Bowls Club, of which he is manager.

066 (2022) **ELECTION OF VICE CHAIRMAN:** Cllr Henry. Proposed by Cllr Clowes, Seconded by Cllr White, all in favour.

067 (2022) **MINUTES OF PARISH COUNCIL MEETING HELD 13<sup>TH</sup> APRIL 2022:** these were approved as a correct record of the meeting and signed by the Chairman.

068 (2022) **MATTERS ARISING**  
All matters are covered by the agenda.

069 (2022) **ELECTION OF PLANNING COMMITTEE CHAIRMAN:** Cllr Henry. Proposed by Cllr Clowes, Seconded by Cllr Tingley, all in favour. The Chairman commented on her expertise in this position, and her direct contact with WBC, as a Borough Cllr.

070 (2022) **ADJOURNMENT:** - During the adjournment members of the public may speak on matters of concern  
No members of the public were present.

071 (2022) **POLICIES AND PROCEDURES RECOMMENDED FOR RE-ADOPTION**  
Standing Orders  
Financial Regulations  
Complaints Procedure  
Data Protection Policy  
Press and Media Policy

All Policies and Procedures were adopted. Proposed by Cllr Clowes, Seconded by Cllr White, all in favour.

072 (2022) **REVIEW OF MEMBERSHIP OF EXTERNAL BODIES**  
SALC (Surrey Association of Local Councils): Cllr Clowes  
GACC (Gatwick Area Conservation Campaign): Cllr Bloomfield  
CPRE (Campaign for the Protection of Rural England): Cllr Tingley

Weinerberger (Ewhurst Brickworks): Cllr White  
Ewhurst Charity: The Chairman  
Ellens Green Mission Hall Fund: The Chairman

073 (2022) **DATES OF FUTURE PARISH COUNCIL MEETINGS**

- a) *Annual Council Meeting*: 3<sup>rd</sup> Monday in May
- b) *Ordinary Meetings*: 3<sup>rd</sup> Monday of each month, 8pm, excepting August and December
- c) *Annual Parish Meeting*: between the 1<sup>st</sup> March and 30<sup>th</sup> April (Parish Council elections 2023)
- d) *Planning meetings*: 3<sup>rd</sup> Monday of each month, 7.00pm.
- e) *Meetings at Ellens Green Mission Hall*: June and November.

074 (2022) **PORTFOLIOS**

- a) Finance: Cllr Clowes and Cllr White
- b) Planning: Cllr Henry
- c) Neighbourhood Plan: Cllr Clowes. To be reviewed at the Annual Council meeting each year.
- d) Highways: Cllr White, the Clerk
- e) Community events: Cllr Lilley, Cllr Tingley
- f) Communications: Cllr Lilley
- g) Parish Buildings: Cllr White
- h) Environment: Cllr Bloomfield
- i) Waverley Update: Cllr Henry

075 (2022) **NEIGHBOURHOOD PLAN:**

- a) Cllr Clowes reminded members of the referendum, to be held on the 30<sup>th</sup> June, and stressed the importance of voting. The Clerk confirmed that the referendum would be held in the same way as an election.
- b) Cllr Clowes tabled his submission to WBC re the Windacres application and reminded members of the importance on this application of a made Neighbourhood Plan

076 (2022) **THE PLANNING COMMITTEE :**

- a) *Minutes of planning meeting held 13<sup>th</sup> April*: noted and agreed.
- b) *Planning update on meeting held 16<sup>th</sup> May*: Cllr Henry gave a brief report on the meeting.
- c) *Treetops*: Cllr Henry has asked for this application to be considered by Committee.
- d) *Other applications*:
  - i. *Hazelbank House*: approved
  - ii. *Furzenhurst*: approved
  - iii. *Maybanks*: approved
  - iv. *Lemans Barn*: has gone to appeal. The Parish Council have submitted a response
  - v. *Widewoods*: approved
  - vi. *Silverdale*: has gone to appeal
- e) *Chanrossa*: Cllr Henry had attended a photocall at Chanrossa earlier in the week with the new Mayor. They had looked at the Affordable Housing, sold at 80% of market value. She had asked for details of the restoration needed to the verges on the Green.
- f) *1 Oak Close: Rural Housing Trust*: Cllr Henry was pleased to be able to report that this property had gone to a local couple.

077 (2022) **FINANCIAL REPORT:**

- a) Final statement for the financial year 1/4/21 to 31/3/22. Noted and approved.  
Statement of reserves as at 1/4/22: noted and approved  
Expenditure for April 2022: noted and approved
- b) **Appointment of Internal auditor for 2022/23**: Members ratified the appointment of Mulberry and Co as internal auditors for the year 2022/23.
- c) **CIL payments**: members discussed possible capital projects.

- 078 (2022) **JUBILEE CELEBRATIONS:** The Clerk outlined final arrangements for the forthcoming Jubilee weekend. She asked for help with the barbecue on the 2<sup>nd</sup> June, during the opening event of the weekend, and a litter pick on the Recreation Ground on Friday 3<sup>rd</sup>.
- 079 (2022) **GLEBE CENTRE:** the Clerk advised that the Centre is now up and running and has been decorated for the Jubilee. The Centre will be used on Saturday 4<sup>th</sup> for village societies to take a table, and the response to this opportunity had been very good. The Glebe Centre committee and the Church Charity group would provide tea/coffee and cake, the proceeds to go to nominated charities.  
There was an issue with acoustic noise now that there was no carpet, Cllr Henry said she knew of an acoustic engineer who may be able to give advice.
- 080 (2022) **ANNUAL PARISH MEETING**  
The analysis of feedback had been circulated and was discussed. The biggest issue highlighted was speed through the parish. It was noted that SCC Highways had advised that no speed reduction could be put in place without street lighting,. They had also advised that the speed limit through the village could not be reduced to 20mph as the current speed is too high and a lower speed limit could not be enforced by the police. The Clerk advised that she had joined a '20 is Plenty' Parish Council led initiative and would report back in due course.
- 081 (2022) **BOWLS CLUB DOOR:**  
Two quotes have been received and were reviewed. Members **agreed** to accept the quotation from P&P Glass, as being the lower of the two. Proposed by Cllr Tingley, Seconded by Cllr Bloomfield, all in favour.
- 082 (2022) **WEBSITE:** report deferred to the June meeting.
- 083 (2022) **PARISH UPDATE FROM CLERK:**  
a) *Evening WI:* had submitted a request to plant crocii around their cherry tree in the grass at the rear of the village hall car park. **Agreed** .  
b) *Friends of St Peter and St Paul:* requested a grant of £100 from the Parish Council for the Family Fun Day on the 30<sup>th</sup> July at Sayers Croft, held to raise money for the repair of restoration of the village church. The grant will be used as the main prize in the raffle. **Agreed**. Proposed by Cllr Clowes, Seconded by Cllr Henry, all in favour.
- 084 (2022) **PARISH BUSINESS:** other matters to be noted or included on a future agenda  
a) *Awards:* Cllr Henry had mentioned her wish to give Parish Council Awards to people who had given exceptional service during the pandemic. Work would now proceed on designing the Award and sourcing a frame.  
b) *Footpath past Chanrossa:* in response to a query from Cllr Bloomfield, Cllr Henry advised that parts of the ditch had been piped.  
c) *Ewhurst Green:* Cllr Bloomfield was concerned that it might not be possible to find someone to cut the Green in the late summer and wondered if residents should be warned. The Clerk agreed that it was hard to find someone, but that she had this in hand.  
d) *Guildfest:* Cllr White had been advised that this was to be held on the Polo Ground this year. Cllr Henry advised that she was seeking clarification from Licencing on the details of the permission.
- 085 (2022) **NEXT FULL MEETING ON THE PARISH COUNCIL: Monday 20<sup>th</sup> June, EYSC.**

The meeting closed at 22.07