



+ **EWHURST PARISH COUNCIL**
WITH **ELLENS GREEN**

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EWHURST PARISH COUNCIL WITH ELLENS GREEN PARISH COUNCIL MEETING.
Minutes of the **Meeting** of the Parish Council held at
8.00 pm on **Monday 20th June 2022**
At The Ellens Green Memorial Hall

Present: Cllr N Clowes (in the chair), Cllrs J Bloomfield, V Henry, M White
Borough Cllr K Deanus
One member of the public
In attendance: The Clerk, Mrs J Cadman

087 (2022) **APOLOGIES FOR ABSENCE:** were received from Cllrs Lilley and Tingley.

088 (2022) **DECLARATIONS OF INTEREST:** none were made

089 (2022) **MINUTES OF ANNUAL PARISH COUNCIL MEETING HELD 16TH MAY 2022:** were agreed as a correct record of the meeting and signed by the Chairman. Proposed by Cllr Bloomfield, Seconded by Cllr Henry, all in favour.

090 (2022) **MATTERS ARISING**

079(2022) Glebe Centre: a local acoustic expert has been asked for advice on the sound issues and has suggested acoustic panels. The Clerk will seek further advice from an acoustic company, together with costings and WBC will be asked for a contribution.

084/(2022)a Awards: to be given at the July meeting of the Council, in Ewhurst. Two deserving people have been selected, Cllr Henry will do the presentation.

084(2022)c Ewhurst Green: The Clerk has identified a farming contractor to cut the Green in late summer.

084(2022)d Guilfest: WBC Licencing department had reported as follows:

Guilfest is being held using Hurtwood Park Polo Club's premises licence. Their licence allows them to have up to 5,000 attendees, staff and performers and with regard to live music, the following:-

Live (acoustic/amplified) music and amplified voice.

Events taking place outside will be restricted to 12:00 to 22:30.

Events outside will be restricted to a total of 10 per year and only take place between May and September.

At least 14 days notice of these events shall be given to the Licencing Officers of the Licencing Authority and the Police.

The Licencing Manager was notified on 06/04/2022 of their intention to use the premises licence for Guilfest. Details were passed to the Event Safety Group at this time

- 091 (2022) **ADJOURNMENT:** - During the adjournment members of the public may speak on matters of concern
- a) Cllr Deanus reported as follows:
 - i. *Guilfest:* An events company will run the event, and deal with security, risk assessments and minor emergencies.
 - ii. *Your Fund Surrey:* Cllr Deanus advised that the fund was now welcoming smaller grant applications, and this could be ideal for the Glebe acoustics.
 - iii. *Cox Green:* had been turned down by WBC but an appeal is expected, although it would be very difficult for them to overturn the reasons for refusal.
 - iv. *Broomers Lane:* there had been a water leak which Thames Water repaired badly, and were made to re-do.
- 092 (2022) **NEIGHBOURHOOD PLAN:** members received a report from Cllr Clowes:
The referendum to decide whether to accept the Neighbourhood Plan and to agree that WBC should take it into account when considering planning applications is to be held on the 30th June. Election cards have been received, banners and posters will go up shortly. Cllr Clowes urged everyone to vote in this important referendum.
- 093 (2022) **THE PLANNING COMMITTEE :**
- a) *Minutes of planning meeting held 16th May:* Approved. Proposed by Cllr Henry, Seconded by Cllr Bloomfield, all in favour.
 - b) *Plannng update on meeting held 20th June:* Cllr Henry reported as follows:
 - i. *Rake Mallow:* SCC's Environmental Planning department have looked at the proposals and are happy with them.
 - ii. *26 The Glebe:* approved
 - iii. *18 Hermopngers Lane:* approved
 - iv. *43 Downhurst Road:* refused
 - v. *Little Croft:* approved
- 094 (2022) **FINANCIAL REPORT:**
Internal Audit Report 2021/22. Members approved the report and congratulated the Clerk on running a tight ship. The following actions were noted:
- i. *Variance analysis:* additional narrative recommended. **Done**
 - ii. *Signed AGAR on the website:* not clearly accessible. **Will be remedied this year**
 - iii. *Risk management:* to be reviewed annually. **Reviewed at this meeting**
 - iv. *Income:* to minute the annual charges for the coming year: **to be actioned when the budget is agreed.**
 - v. *Financial regulations and standing orders:* the ones on the website are not the most current. **Actioned**
 - vi. *Payroll:* separate folder for payroll information: **to be done at next payroll date**
- a) *AGAR Section 1:* members considered and approved the Annual Governance Statement, which was signed by the Chairman and the Clerk.
 - b) *AGAR section 2:* members considered and approved the Accounting Statements for 2021/22, which was signed by the RFO and then the Chairman.
 - c) Expenditure for May 2022: noted and approved

Cost centre report to end May 2022: noted and approved
bank reconciliation statement to end May 2022: noted and approved

- d) Financial Risk Assessment:** members agreed to adopt the Financial Risk assessment for the coming year. Proposed by Cllr White, Seconded by Cllr Clowes, all in favour.
- e) Ewhurst Infant School:** Members ratified the grant to the school of £180 towards their summer fair, the grant to be used to sponsor the barbecue. Proposed by Cllr White, Seconded by Cllr Henry, all in favour.
- f) CIL:projects:** members brought forward ideas for projects in the parish:
- i. Bowls Centre car park resurfacing
 - ii. Glebe acoustics
 - iii. Gate at Ewhurst Green: replace
 - iv. Defibrillator Ewhurst Green
 - v. Recreation ground facilities
 - vi. Resurfacing Williams Place. The Clerk would take advice on this proposal for a private road.
 - vii. Fingerposts: traditional finger posts.
 - viii. Purchase telephone boxes for defibrillator
 - ix. Bowls Club extension/changing rooms
 - x. VAS

It was agreed to put these ideas into a list and decide what should take priority.

095 (2022) JUBILEE CELEBRATIONS:

- a) The Clerk reported as follows:
- Thursday:* the bank holiday weekend had gone to a flying start with a lovely event on the recreation ground in good weather. Music provided by the Fabulous Nobodies, bar by the Village Club and barbecue by the Parish Council. She recorded grateful thanks to Cllrs Bloomfield and Tingley, who worked all evening at the barbecue and without whom it wouldn't have happened.
- Friday:* the village club held a day of very popular events, with stalls, barbecue and entertainment for the children during the day and a concert in the event. The flower festival opened in the church and the History Society exhibition also opened in the church.
- Saturday:* two performances of *Majesty* by the Ewhurst Players, which were both packed. The flower festival and History Society exhibition continued in the church, together with a bell ringing demonstration in the morning. The Glebe Centre was home to village societies to exhibit their activities and attract new members, and the Glebe committee served tea, coffee and cakes, the cakes made by the church charity group. The profit of just under £130 from refreshments would be divided between Rainbows End and the Ukraine appeals.
- Sunday:* picnics throughout the parish, with luckily an almost completely dry day. The Ellens Green picnic was attended by 90 people. A celebratory church service at St Peter and St Pauls.
- b) Members discussed a lasting tribute to the Queen in Ewhurst and Ellens Green and agreed that this should be done. Ideas were put forward, such as a sign for each part of the parish, or a tree with a bench around it. **Agenda item:** July meeting

- c) *Annual Event*: The Clerk reported that the weekend had been so much enjoyed by the Parish that there are discussions on making this an annual event: *Ewfest*?

096 (2022) **BOWLS CLUB**: members agreed that the Bowls Club purchase a defibrillator, to be housed in a cabinet purchased by the Parish Council, so that it can be kept on the outside of the Bowls Club, for access by all. Proposed by Cllr Clowes, Seconded by Cllr Henry, all in favour

097 (2022) **WEBSITE**: a resident of the parish is helping the Clerk update the current website. Cllr Lilley has agreed to take on the communications role within the Council and will work with the Clerk on the new website and the bulletins.

098 (2022) **PARISH UPDATE FROM CLERK**

- a) *Welcome Booklet*: With grateful thanks to the Friends of St Peter and St Paul, the welcome booklet was now completed and ready to be printed and to be distributed to each house in the parish. Members inspected the sample booklet and were unanimous in their approval of its style and content. The cost of producing 1050 booklets, sufficient for each house in the parish, and a store for new residents, is £798. The booklets will be delivered in late June. The production and distribution of the booklets, at a cost of £798, was Proposed by Cllr White, Seconded by Cllr Clowes, with all In favour.

099 (2022) **PARISH BUSINESS**: other matters to be noted or included on a future agenda

- a) *Footpath at Cherry Tree Lane*: Cllr Henry reported that the developers had obtained a further 6 months extension on the closure. Cllr Bloomfield pointed out that the footpath was not included in the planning application and was of the view that this closure was not acceptable. The Clerk would bring this to the attention of our County Councillor.
- b) *Street sign at Bulls Head Green*: needs to be replaced.
- c) *Guilfest*: there is a sign advertising this event outside the school, on the SCC railings, which is illegal.
- d) *Councillor emails*: **agenda item**: July meeting
- e) *Path from Chanrossa to the Green*: assurances are required from the site manager that the footpath will be restored as described.
- f) *Piped ditch*: Cllr Bloomfield requested that a camera be used for this pipe, to ascertain where it goes.
- g) *Bin on green*: is being used for household rubbish again. It had been decided not to order a closed bin when a sign asking people not to use it for domestic waste had appeared to be effective. A new sign will be placed on the bin and the situation monitored.
- h) *Phone box Ewhurst Green*: this is in an unstable state since being hit earlier in the year. BT have visited and agreed that it is unstable and will need to be removed. They have not reported back to the Clerk, she will follow this up.
- i) *Biffa bin on recreation ground*: Cllr White has asked for the extra bin to be removed.

100 (2022) **NEXT FULL MEETING ON THE PARISH COUNCIL: Monday 18th July, EYSC.**

The meeting closed at 21.38 and was followed by refreshments.