



EWHURST PARISH COUNCIL WITH ELLENS GREEN

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MINUTES OF THE EWHURST PARISH COUNCIL WITH ELLENS GREEN PARISH COUNCIL MEETING.
Held at 7.45 pm on Monday 16th September at the EYSC.

Attendance: Cllrs M Benoy, V Henry, J Mitchell, X Riley, M White
two members of the public

In attendance: The Clerk, Mrs J Cadman

137 (2019) **ELECTION OF CHAIRMAN:** Val Henry was elected as Chairman, Proposed by Cllr Mitchell, Seconded by Cllr White, all in favour.

138 (2019) **ELECTION OF VICE CHAIRMAN:** Nigel Clowes was elected as Vice Chairman, proposed by Cllr Henry, Seconded by Cllr White, all in favour. It was hoped that Cllr Davis would return to this post in the next few months, and in the meantime all members sent him their best wishes.

139 (2019) **APOLOGIES FOR ABSENCE:** Cllr Clowes, Cllr Davis .

140 (2019) **DECLARATION OF INTERESTS.** No interests were declared.

141 (2019) **MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15th July 2019**
MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING HELD ON 29th July 2019
Members resolved to approve the minutes of both meetings as an accurate account of the meeting.

142 (2019) **ADJOURNMENT:** No matters were raised by those present.
Cllr Henry had received a letter from a member of the public, thanking the Parish Council for the Neighbourhood Plan.

143 (2019) **NEIGHBOURHOOD PLAN:**

Following the Regulation 14 consultation, the next stages, recommended by Mr Hurley, are as follows:

Phase 1: all responses will be consolidated

Phase 2: the data will be collated

Phase 3: the collated data will be sent to an independent consultant, appointed by the Parish Council, for review. The Parish Council to draw up guidelines for the consultants actions.

Phase 4: the consultants report to be reviewed by the Parish Council, and recommendations agreed, amended or dismissed, and the neighbourhood plan amended accordingly.

Phase 5: the amended plan reviewed and endorsed by the Parish Council and a consultation statement and supporting document prepared for submission to WBC for regulation 15.

Members agreed the following:

- the guidelines (phase 3) will be drawn up when the regulation 14 comments are received.
- work can commence now on the consultation statement (phase 5) and WBC asked to review it.
- Cllr Riley will co-ordinate between the Steering Group and the Parish Council, and provide an update to the Parish Council at each meeting. Thanks were recorded to Cllr Riley.

144 (2019) **THE PLANNING COMMITTEE.** 16th July, 20th August, 3rd September.

Members noted and agreed the minutes of these meetings. Members were advised of a new application at Chanrossa for a temporary track.

145 (2019) **APPENDIX 2 RECEIPTS AND PAYMENTS** to end August 2019 and monthly expenditure against budget statement.

Members noted and agreed these reports.

the Clerk advised that she received no bills for the utilities, and it was agreed to cancel the regular payments and discuss future payments and billing arrangements with the utility companies.

Members noted that the budget for the Glebe includes £1250 for refuse and telephones, which is not required. This fund will be moved into the maintenance budget for the Glebe.

146 (2019) REPORTS

Planning - Ian Davis:

- A Chairman of the planning committee will be needed while Cllr Davis is away.
- In order to ensure a good attendance at planning meetings and to reduce the burden of meetings, members agreed that the mid-month meeting should be held on the same night as the parish council meeting, commencing at 7pm. Members further agreed that, for continuity, the first meeting of the month should also be held on a Monday, subject to availability of the EYSC. Proposed by Cllr Mitchell, Seconded by Cllr White, all in favour.
- Access track at Lemans Farm: this application had been overturned by WBC.
- Cox Green – the appeal had been dismissed. The Cox Green residents had sent thanks to the Parish Council for their unwavering support.
- Cllr Benoy was concerned that WBC is not using the fact that Ewhurst has reached and passed its housing allocation of 100 as a reason for refusal. The Borough Council had not objected to any application on the basis that it would exceed the housing allocation. Cllr Riley endorsed this concern. It was noted that WBC had stated that the 100 allocation for Ewhurst in the Local Plan is the minimum and that each application would be assessed on its own merits. Members agreed that Cllr Riley would ask WBC to clarify the process.

Neighbourhood Plan – Michael Benoy

Cllr Benoy had nothing further to add.

Finance – James Mitchell and Mike White

A meeting will be held shortly to start the budget process for 2020/21.

Glebe Committee – Val Henry and Mike White.

A recent meeting of the management committee had agreed that the Centre is running well

Communications and Technology – James Mitchell and Xavier Riley:

Members discussed the management of the website and noted that Cllr Riley will make additions and alterations where necessary, but that the ultimate control will remain with the current webmaster.

Ellens Green – Nigel Clowes.

In the absence of Cllr Clowes, no report was tabled

Parish Buildings – Mike White

Covered by the agenda

Environment – Xavier Riley.

Cllr Riley and the Clerk will discuss the arboriculturalist report.

Waverley Update – Val Henry

Cllr Henry and the Clerk will attend the Mayors Civic Service at St Nicholas in Cranleigh on the 22nd September.

The annual reception for volunteers will be held in October. Cllr Henry will identify people to attend.

147 (2019) **ROAD TO ALLOTMENTS:** the Clerk reported that she was in liaison with Environmental Services at WBC and the claim for the damage to the road caused by the Waverley refuse cart was in progress.

148 (2019) **ELLENS GREEN MEMORIAL HALL PLAYGROUND REFURBISHMENT** – an update

Cllr White reported that most of the work to refurbish the playground had been completed. It was agreed

to review the spend against budget before making a decision on the purchase of a noticeboard.

149 (2019) **FIRE RISK ASSESSMENTS:** The Clerk advised that Surrey Fire and Rescue will not give advice of the adequacy of the Parish Councils provisions or risk assessments on their buildings, as their role is to audit them. They recommended that the Parish Council either carry out a risk assessment, which they will audit, or appoint a qualified company to do this. Members agreed to authorise the Clerk to identify a suitable company and to arrange for the risk assessments to be undertaken, with email authorisation on the choice of company from councillors.

150 (2019) **VILLAGE HALL**

Cllr White reported as follows

- a) the new extension to the hall had been completed.
- b) the floor to the playgroups outside area will be done in half terms and the current tiles will be used elsewhere for safer surfacing.
- c) the Players had thanked the Parish Council for free use of the hall for their summer workshops.
- d) the Players had asked for extra lighting, on a separate lighting rank. Cllr White had approved this on a temporary basis. Whilst this is being erected, the Players will replace some hall ceiling lamps.
- e) the hall floor has been resurfaced and was agreed to look very good.
- f) the screening to the dustbins is now complete.
- g) the grit bin has now been moved over the road to the car park
- h) the hall lock has been changed and the 12 keys issued as necessary. All other users will use the key in the key safe. The key cannot be copied. It is hoped that this will prevent unauthorised use of the hall, a problem over a number of years.
- i) Cllr White will ask an electrician to repair the outside light
- j) noticeboard: Cllr White would like to replace the current board with a covered one, similar to the one agreed for Ellens Green Memorial Hall. This will be included in the budget for the next financial year.

k)

151 (2019) **JUNCTION OF THE GREEN AND THE STREET:** accident area

The Parish Council had received complaints about the number of accidents and near misses at the junction of the Street and the Green. Members agreed that the problem was caused by the speed of cars driving down the Green, but also by the poor signage at the junction.

Action: Cllr Povey will be asked for his help in reviewing this concern with SCC Highways.

152 (2019) **PAVEMENT AT THE GLEBE**

Cllr Henry advised that she had spoken to Cllr Povey about the state of the pavement, which had been driven over by contractors vehicles when work was done in Mapledrakes road by Thames Water.

Members were advised that the dustcart also drove over the pavement, as cars parked on the other side made it impossible for large vehicles to get past.

153 (2019) **FOOTPATH TO THE STREET**

The Clerk explained that the footpath ends abruptly with steps onto the street. It is difficult to see the steps before the end of the footpath, which means that it is dangerous for young children and dogs, which might be running on ahead. The path also slopes down before the steps, making it slippery in bad weather.

Action: the Clerk to discuss with SCC Rights of Way, with the proposal of erecting a kissing gate across the path.

154 (2019) **APPENDIX 5 CORRESPONDENCE**

members discussed the rodent problem on and around the common land opposite the Bulls Head. It was agreed to support the residents request to WBC to remove the vegetation in the middle of the common land, and to use our contractors to deal with the vegetation where we have responsibility. The Clerk will also contact Environmental services at WBC

155 (2019) **PARISH BUSINESS;** - Items for general discussion.

No further matters were raised.

156 (2019) **MATTERS FOR CONSIDERATION AT THE NEXT FULL MEETING of the Parish Council: 21st October, 7.45pm,**

EYSC

- a) Trees and wildflowers.
- b) CCTV – an update
- c) cleaning up the pavements and verges through the village
- d) hard wire testing at all Parish Council premises

The meeting closed at 10.15pm.