



+ **EWHURST PARISH COUNCIL**
WITH **ELLENS GREEN**

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EWHURST PARISH COUNCIL WITH ELLENS GREEN PARISH COUNCIL MEETING.

Minutes of the **Annual Meeting** of the Parish Council held at

8.00 pm on **WEDNESDAY 5TH MAY 2021** by remote access

Present: Cllr V Henry (in the Chair), Cllrs J Bloomfield, N Clowes, J Lilley, X Riley, L Tingley, M White
County Cllr A Povey
1 member of the public
In attendance: The Clerk, Mrs J Cadman

- 081 (2021) **ELECTION OF CHAIRMAN:** Cllr Val Henry, Proposed by Cllr Clowes, Seconded by Cllr White, all in favour. There were no other nominations.
- 082 (2021) **APOLOGIES FOR ABSENCE:** were received from Cllr Mitchell.
- 083 (2021) **DECLARATIONS OF INTEREST:** none were made
- 084 (2021) **ELECTION OF VICE CHAIRMAN:** Cllr Nigel Clowes, Proposed by Cllr Henry, Seconded by Cllr White, all in favour. There were no other nominations
- 085 (2021) **MINUTES OF PARISH COUNCIL MEETING HELD 19TH APRIL 2021:** were approved as a correct record of the meeting.
- 086 (2021) **MATTERS ARISING**
068 (052d): Van in car park: the van has not yet been removed. Cllr Henry undertook to pursue this with WBC.
068 (052e) Footpath at Chanrossa: the footpath has been dug up by the contractors installing the electrical connection. The site manager has undertaken to ensure it is properly repaired.
080b: Somersbury Lane: new homes signs: pictures and locations have been reported to Cllr Povey. He advised that SCC Highways have undertaken to remove these, but say that they will certainly be replaced.
080d: defibrillator at Ellens Green. Arrangements have been made for the box to be installed.
- 087 (2021) **ELECTION OF PLANNING COMMITTEE CHAIRMAN:** Cllr Val Henry, Proposed by Cllr Clowes, Seconded by Cllr White, all in favour. There were no other nominations.
- 088 (2021) **ADJOURNMENT:** - During the adjournment members of the public may speak on matters of concern
Cllr Povey advised that the village enhancement and traffic calming project was now on SCC Highway's project list. Grateful thanks were recorded to him for moving this forward on behalf of the Parish.
- 089 (2021) **POLICIES AND PROCEDURES RECOMMENDED FOR RE-ADOPTION**
Standing Orders: Approval was Proposed by Cllr Henry, Seconded by Cllr Clowes, with all in favour.
Financial Regulations: Approval was Proposed by Cllr White, Seconded by Cllr Clowes, with all in favour.
Complaints Procedure: Approval was Proposed by Cllr Tingley, Seconded by Cllr Lilley, with all in favour.
Data Protection Policy: Approval was Proposed by Cllr Henry, Seconded by Cllr White, with all in favour.
Press and Media Policy: Approval was Proposed by Cllr Henry, Seconded by Cllr Riley, with all in favour.
- 090 (2021) **REVIEW OF MEMBERSHIP OF EXTERNAL BODIES**
SALC (Surrey Association of Local Councils): The Clerk
; GACC (Gatwick Area Conservation Campaign): Cllr Clowes
CPRE (Campaign for the Protection of Rural England): Cllr Bloomfield
Weinerberger (Ewhurst Brickworks): Cllrs Clowes and White

091 (2021) **DATES OF FUTURE PARISH COUNCIL MEETINGS**

- a) *Annual Meeting:* 3rd Monday in May
- b) *Ordinary Meetings:* 3rd Monday of each month, 8pm, excepting August and December
- c) *Annual Parish Meeting:* between the 1st March and 31st May
- d) *Planning meetings:* 3rd Monday of each month, 7.15pm.

All dates were agreed.

092 (2021) **PORTFOLIOS**

- a) Finance: Cllrs J Mitchell and M White.
- b) Planning: Cllr V Henry and Planning Advisor Ian Davis
- c) Neighbourhood Plan: Cllr Clowes
- d) Highways: Highways Advisor Mike Turner
- e) Community events: Cllr Tingley
- f) Communications: Cllrs J Mitchell and X Riley
- g) Parish Buildings: Cllr M White
- h) Environment: Cllr J Bloomfield
- i) Waverley Update: Cllr V Henry
- j) Ellens Green: Cllrs N Clowes and J Lilley

093 (2021) **NEIGHBOURHOOD PLAN:**

The consultation is underway and a decision has been taken to deliver flyers, to ensure that all residents have the opportunity to respond.

094 (2021) **THE PLANNING COMMITTEE :** Planning update

- a) Members approved the consideration and determination of planning applications by email until the next meeting in public on the 21st June.
- b) Cllr Henry gave updates on recent planning applications. WBC are having issues with their new planning IT, which is delaying the processing and determination of applications quite significantly.

095 (2021) **FINANCIAL REPORT:**

- a) final statement for the financial year 1/4/20 to 31/3/21.
statement of reserves as at 1/4/21
Approved, Proposed by Cllr Clowes, Seconded by Cllr Bloomfield, all in favour.
- b) Members approved delegated authority to the Chairman and Finance Committee for unexpected expenditure from this date until the 21st June, the date of the first meeting in public. Proposed by Cllr White, Seconded by Cllr Clowes, all in favour.
- c) **Appointment of Internal auditor for 2021/22:** members ratified the appointment of Mulberry and Co as internal auditors for the year 2021/22.

096 (2021) **GLEBE CENTRE FLOODING:** Ecclesiastical Insurance have so far refused to meet this claim, citing the argument that the Glebe should have been closed during the pandemic and all utilities shut off. The Clerk has advised that the utilities were needed, as the building was accessed just as much as before, by herself and Cllr White, by the cleaner and the Assistant Clerk, and by contractors. In addition, the aerials for a number of houses at the Glebe were run from the Centre, which also powered the pavement lights. Cllr Mitchell had given legal advice and was of the opinion that the Parish Council has a strong case to challenge this decision.

097 (2021) **TRAFFIC CALMING/GREENING THE PARISH:** The Clerk advised that it had been decided preferable not to run the planned consultation until after the NP Consultation was finished, at the end of May. In the meantime she would speak to the hall users regarding the plans for the forecourt and hoped to arrange a LEAP working party for June.

098 (2021) **ENTRANCE GATES TO THE VILLAGE:** the entrance gates to Ellens Green are shortly to be repaired. Cllr White will

provide a quote for repairing the other village gates for the next meeting.

- 099 (2021) **EWHURST CARNIVAL: 7TH AUGUST:** the carnival committee had now been in contact with the Clerk, having used an incorrect email address before. Cllr Tingley and Cllr Lilley will join the carnival committee. The Parish Council will run the Pimms Tent, all members were asked to assist. Cllr Clowes will ask Pimms for marketing material.
- 100 (2021) **FOOD TRUCK:** As mentioned at the April meeting, an American BBQ truck has shown interest in using the village hall car park. Members agreed to give them permission, with a free four week trial period. Now that lockdown has eased, the other food providers will be asked to consolidate their use by a £25 contribution per session and the Clerk will draw up a formal agreement.
- 101 (2021) **CYCLING EVENTS IN THE SURREY HILL:** The Parish Council had received a letter from 'Save the Surrey Countryside' regarding a number of cycling events – 3 in May, June and July – suggesting that the Surrey Hills Society should not be endorsing these events. Cllr Riley agreed with the view of 'Save the Surrey Countryside' that the support of the Surrey Hills Society was inappropriate and requested tht Members agree to respond to the Save Surrey Hills letter stating our support for their position that the Surrey Hills group should not be endorsing privately operated, national cycling events like these. All were in favour, with one abstention. Cllr Lilley asked if any contribution was made to the Parish with respect to the disruption caused by cycling events. Cllr White expressed concern at the lack of regulation and the damage caused by cycling races. Cllr Povey undertook to do some research at SCC to understand how these events are organised.
- 102 (2021) **PARISH UPDATE FROM CLERK:** a vote of thanks was recorded to LEAP for their work on clearing up around the pond, particularly with the added burden of social distancing.
- 103 (2021) **PARISH BUSINESS:** other matters to be noted or included on a future agenda
- a) *Cycling events:* Cllr Riley suggested contacting the Hurtwood Ranger to get a specific overview of cycling issues affecting the Hurtwood. This was agreed. Cllr Clowes said that a designated point of contact for future cycling events would be desirable.
 - b) *Planning:* more information is expected on the Bulls Head application, the future of Dunsfold, and planning details for Chanrossa.
 - c) *Cobblers Brook:* an update is available in the e-bulletin.
 - d) *Newsletter:* a publication is due shortly and will include information on the NP, the Glebe, planning issues and an article from the new owners of the Bulls Head.
 - e) *Chanrossa:* Cllr Bloomfield asked if measures had been put in place to protect Gadbridge Lane from HGVs during the next road closure. Cllr Povey hoped that it would be a short closure, Cllr Henry advised that the closure was to enable a foul water connection.
 - f) *Fly tipping in Biffa bins:* in response to a question from Cllr Bloomfield, Cllr White advised that he and the Clerk had attempted to contact the offenders, but with no success.
 - g) *Road closures:* Cllr White complained that the management of road closures caused disruption to motorists. Cllr Povey advised that SCC have limited ability to control utility companies. He advised that old signs could be reported to SCC for collection. Cllr White asked for an update on Run Common Road, which has been closed for some time now. Cllr Povey advised that it was due to badgers nesting and referred members to the SCC website, which has details. He expected the road to be open in June.
- 104 (2021) **NEXT FULL MEETING ON THE PARISH COUNCIL: Monday 21st June, EYSC.**