



EWHURST PARISH COUNCIL WITH ELLENS GREEN

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MINUTES OF THE MEETING OF EWHURST PARISH COUNCIL WITH ELLENS GREEN PARISH COUNCIL
held at 7.45 pm on MONDAY 20th March 2017 at the EYSC (first floor).

Attendees: Parish Councillors: Mike Turner(acting Chairman); Elaine Benson; Julie Francis; Val Dixon- Henry;
Rob Matthews; Ian Davis; Tom Fawcett; Tim Bloomfield.

- 48 (2017) APOLOGIES FOR ABSENCE. Parish Councillor: Richard Cleaves.
- 49 (2017) DECLARATION OF INTEREST. None.
- 50 (2017) NON CONFIDENTIAL MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20th February 2017 and the MINUTES OF THE EXTRA ORDINARY MEETING OF THE PARISH COUNCIL HELD ON 1st March 2017.
Cllr Ian Davis proposed that the RESOLUTION under 38(2017) in the minutes of 20th February 2017 be amended to a vote of thanks rather than confidence, EB seconded all in favour.
EB felt an important point made during the meeting of 20th February had been left out of the minutes and she would look into this to ascertain under which item this point was made for possible further amendment of the minutes. The agreement to the minutes of 20th February was therefore to be sought at the next scheduled Parish Council meeting. **ACTION Clerk.**
ID made the point that the full Chairman's statement and Chair of the Steering Group's presentation had not been duplicated in the minutes of 1st March 2017 but was prepared to accept the minutes as they stood. The Parish Council RESOLVED to approve the minutes of the Extra Ordinary meeting of the Parish Council on 1st March 2017.
- 51 (2017) CHAIRMAN'S STATEMENT. No statement.
- 52 (2017) ADJOURNMENT: A resident spoke about the Patient Participation Group leaflet she had seen published by Cranleigh Medical Practice advertising a consultation and was concerned this was not being publicised enough. Cllr Valerie Dixon Henry had found details of this on the Cranleigh Medical Practice website and would ensure that Cllr Mike Turner had sufficient information to be able to send out an E-Bulletin concerning this. **ACTION VD-H/MT**
- 53 (2017) APPENDIX 1 THE PLANNING COMMITTEE. All observations were noted.
- 54 (2017) APPENDIX 2 RECEIPTS AND PAYMENTS for February 2017. The receipts and payments for February were noted with no comment.
- 55 (2017) REPORTS – Richard Cleaves – Finance and Extra Maintenance.
No report.

Tim Bloomfield -Ellens Green, Tennis Courts.

The contractor was due to start works on the courts on 21st March 2017. Cllr Tim Bloomfield asked whether there were sufficient funds in the budget to be able to purchase new nets and posts etc. and was informed that there was approximately £500 left in the tennis court budget. Cllr Bloomfield confirmed he would look into the costs involved. **ACTION TB**

Julie Francis - Ground Maintenance.

JF would be telephoning CJB regarding the misplacing of the new tap at the allotments as they had not acknowledged the Clerk's two letters on this subject. **ACTION JF**

Val Dixon Henry – Planning.

There were two applications on the agenda for the Planning Committee meeting tomorrow. Firethorn Farm Land outline planning and 12B Hazelbank Cottages. The application for Dunsfold had been 'called in' by the Secretary of state. A free networking session was available for army veterans and this was to be held at Badshot Lea. Details would be given to Cllr Mike Turner to enable him to advertise this on the E- Bulletin. Cllr Valerie Dixon Henry voiced the concerns that had been raised by the cuts that had been carried out to pharmacy services nationally and it was possible to submit these concerns online as a judicial review of the situation was being carried out currently and details would be given to Cllr Mike Turner to be put on the E- Bulletin. **ACTION VD-H/ MT**

Elaine Benson – Community.

Village Clubs and Societies had been notified of the Annual Parish Meeting.

With regard to the AED St Johns had verbally confirmed they would be undertaking the monthly checks on the equipment and taking over overall management and they were also to confirm this in writing.

Discussions would be taking place at the Cranleigh Arts Centre next week with regard to showcasing Heritage of Cranleigh and Ewhurst. This was an annual event and a different area was showcased each year. Cllr Elaine Benson would be attending on behalf of Ewhurst. Cllr Valerie Dixon Henry was to let Cllr Benson know of the national heritage showcase weekend date. **ACTION VD-H**

Ian Davis - Community Liaison.

Cllr Ian Davis was to Chair the Village Hall Users Meeting on 29th March and items for the agenda were being collected from the group for this meeting.

Robert Matthews - Rights of Way.

Cllr Rob Matthews was awaiting details of the young probationers' availability for labour on the footpaths and Cllr Valerie Dixon Henry was to contact the probation office to organise this. **ACTION V D-H**

Two trees in the Parish had been notified to Cllr Mathews as potentially unsafe and these were being looked at by a Tree Surgeon.

Mike Turner - Website, Communications and Highways.

BoxBroadband had taken a look at Ellens Green Memorial Hall for a potential site for one of their boxes.

Tom Fawcett – Parish Buildings.

VAS sign near the school had indicated from data that there was no excessive speeding in this area.

The VAS was now positioned along the Ockley Road.

The Chairman thanked Cllr Tom Fawcett for dealing with the Vas signs.

56 (2017) PARISH CLERK REPORT– The Clerk had received correspondence from three residents. The first a letter from a resident at Thornhurst Brook Farm who was asking the Parish Council if they had any objection to the lane running to the right of the Village hall from being named Thornhurst Drive. He has sought opinion from all other residents along the lane who were in agreement. The Clerk will be writing to the resident with regard to the process to follow. The Parish Council had no objection to the lane being named although they would prefer the name Thornhurst Lane to Thornhurst Drive and this was to be communicated to the residents. **ACTION/Clerk**

The second from a resident who owned a burial plot in the Parish Council cemetery and was asking permission of the Parish Council to gift it to her friend as she no longer wanted this plot. The Clerk had sought advice from Wellers Hedley solicitors and they had provided draft wording for a deed to be entered into by the two parties and the Parish Council were not involved other than receiving a copy of the deed and amending the certificate of ownership. **ACTION Clerk**

The third from a resident whose car had become stuck in mud at the allotment car park. Cllr Julie Francis was looking into the possibility of some remedial work on patches at the allotment car park and would obtain a quote. If complete resurfacing was required this would need to be considered as a capital cost from Reserves.

- 57 (2017) COMMUNITY LAND TRUST – Update by Councillor Tim Bloomfield.
Cllr Tim Bloomfield reported that the CLT Group now consisted of only three individuals and more members were required for the CLT Steering Group to continue. Recruitment for Membership was to be advertised via the E- Bulletin. **ACTION TB/MT** The meeting scheduled for 23rd March with Tom Walder from the CLT Net work had been postponed until further members had been found.
- 58 (2017) REQUEST FROM EWHURST PLAYERS TO UPDATE PA SYSTEM AND ALSO TO ERECT A FLAGSTAFF AS A MEMORIAL. Cllr Tom Fawcett confirmed that the Parish Council PA Box in the Village Hall would not be involved in the PA system upgrade and that the flagstaff was not going ahead.
- 59(2017) DISCUSSION ON HEALTH & SAFETY RISK DOCUMENT RELATED TO WATER PIPES IN CRANELIGH AND EWHURST. The Parish Council to decide on any course of action.
Those members who had a view expressed concern and ID undertook to correspond with the Cranleigh Village Society to set up a potential liaison with them and Ewhurst Parish Council to investigate this matter. **AC-TION ID** Should the Cranleigh Village Society, who had brought this matter to the attention of the Parish Council, be willing to accept a member from the Parish Council onto their group an agenda item for a member to accept his role would be included for the April meeting. **ACTION Clerk**
- 60(2017) APPENDIX 3 THE NEIGHBOURHOOD PLAN STEERING GROUP TERMS OF REFERENCE. The Parish Council to consider the Terms of Reference put forward by the Steering Group from their meeting of 13th March 2017 and RESOLVE to accept or decline the amended Terms. If declined new wording to be suggested.

The Parish Council RESOLVED to accept the Terms of reference as drafted by the Steering Group. 7 members for and one against.

Cllr Tim Bloomfield requested that those who had worked on the Neighbourhood Plan as part of the Working Groups which had now been disbanded be thanked for their hard work. **ACTION MT**

Cllr Elaine Benson requested that the agenda and minutes of the Steering Group meetings be made available at the time of publishing to the Parish Council members. **ACTION MT**
- 61(2017) NEIGHBOURHOOD PLAN CALL FOR SITES. The Parish Council recommended to RESOLVE to officially ‘Call For Sites’ with regard to the Neighbourhood Plan Process.
The Parish Council RESOLVED that a ‘Call for Sites’ be undertaken. All in favour. **ACTION MT**
- 62(2017) NEIGHBOURHOOD PLAN RESPONSE TO WAVERLEY BOROUGH COUNCIL. The Parish Council recommended to RESOLVE to formally confirm to Waverley Borough Council that they will be including site specific policies for residential development and commercial sites as well as defining the settlement boundary within the Neighbourhood Plan.

The Parish Council RESOLVED that a letter be sent to Waverley Borough Council confirming that the Ewhurst Neighbourhood Plan will be including site specific policies for residential development and commercial sites as well as defining the settlement boundary within the Neighbourhood Plan. All in favour. **ACTION MT**

Cllr Ian Davis suggested the precise wording to be used be obtained from the email Waverley Borough Council sent to Cllr Turner regarding this. **ACTION MT**

63(2017) NEIGHBOURHOOD PLAN CONSULTANT. The Parish Council are recommended to RESOLVE that the Steering Group provide the Parish Council with their choice of consultant to oversee and guide the Neighbourhood Plan process. The Parish Council are to receive a copy of the specification given to the consultant and a copy of the quote returned by the consultant for work to be carried out over the next six months from the date the grant is received. These details being required in order that the Parish Council might apply for a grant for the cost involved. The work to be covered by the grant should not commence until the grant is received.

The Parish Council RESOLVED that the Steering Group provide the Parish Council with their choice of consultant to oversee and guide the Neighbourhood Plan process under the terms mentioned above. All in favour.

64(2017) OBSERVATION OF STEERING GROUP MEETINGS BY THE PARISH COUNCIL. The Parish Council recommended to RESOLVE that Cllr Turner be delegated to oversee the Steering Group meetings in order that he might comply with Waverley Borough Councils request that he be their contact for the Neighbourhood Plan process.

The Parish Council RESOLVED that Cllr Turner be delegated to oversee the Steering Group meetings in order that he might comply with Waverley Borough Councils request that he be their contact for the Neighbourhood Plan process and that the Chair of the Steering Group be kept informed of any such communications with Waverley Borough Council. All in favour.

65(2017) YOUTH CLUB REQUEST TO PURCHASE A COOKER FOR THE EYSC. The Parish Council to discuss and RESOLVE whether the youth club might go ahead with their offer.

The Parish Council RESOLVED that the youth club might go ahead and purchase a cooker for the EYSC up stairs kitchen so long as the electrics were brought up to a satisfactory standard for the cooker and that a smoke alarm and fire blanket with appropriate servicing arrangements be installed. All in favour.

A note was to be placed near the cooker when installed such that it was made clear that those who used the cooker should clean it.

66 (2017) PARISH BUSINESS; - Items for general discussion.

A resident had complained about the number of filled dog poo bags which were accumulating at Pitch Hill and Winterfold. The Clerk undertook to speak to WBC Ranger regarding the positioning of a sign to educate the public as to the environmental hazard they were creating. ACTION Clerk

Cllr Valerie Dixon Henry requested that the footpath from the Larkfield pond to just south of the Gadbridge Lane junction required more scalplings. ACTION RC

67 (2017) MATTERS FOR CONSIDERATION AT THE NEXT MEETING of the Parish Council, 17th April 2017

Cllr Turner noted that the next meeting date was a bank holiday Monday. The Clerk was to consider whether another date was possible. ACTION Clerk

EXCLUSION OF THE PUBLIC AND PRESS.

In view of the confidential nature of the business to be discussed members of the public or press present may be asked to withdraw from the meeting at this point in the public interest.

68 (2017) Pursuant to Procedure Rule 20 and in accordance with Section 100 A (4) of the Local Government Act 1972, the Parish Council are recommended to RESOLVE to exclude the press and public for the duration of the meeting.

A confidential session was not require as the minutes of the Confidential minutes of 20th February Were to be considered at another meeting.

69 (2017) CONFIDENTIAL MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20th February 2017. Recommended the Parish Council Resolve to approve the minutes as an accurate account of the meeting.

A confidential session was not required as the minutes of the Confidential minutes of 20th February Were to be considered at another meeting.

The meeting ended at 9.10pm