



EWHURST PARISH COUNCIL
WITH ELLENS GREEN

Clerk of the Council: Jane Bromley

Tel: 01483 267646

email: clerk.epc@btinternet.com

Terms of Reference for the Ewhurst Parish Council with Ellens Green Planning Committee

REPORTING TO: Ewhurst Parish Council with Ellens Green

PURPOSE OF COMMITTEE:

To consider and make decisions on the following:

- All planning applications referred to Ewhurst Parish Council with Ellens Green by the Planning Authority.
- All other planning matters concerning Ewhurst with Ellens Green Parishes, including liaison with potential developers or any agency proposing change to the built environment.
- All matters concerning the highways and other means of access in and adjacent to Ewhurst with Ellens Green Parishes, or likely to have any impact on Ewhurst with Ellens Green Parishes.

DELEGATED AUTHORITY:

- To authorise the Parish Clerk to take the necessary action to implement approved decisions of the Committee.

MEETINGS: Schedule meetings as necessary to meet the deadlines set by the Planning Authority, but usually the first and third Tuesday of the month every month at 7pm

MEMBERSHIP: To be drawn from members of the Council as required.

QUORUM: 3

ELECTION OF THE CHAIR & VICE CHAIR: The Chair and Vice Chair of the Committee shall be decided at the annual meeting of the Parish Council by a simple majority.

LARGE SCALE APPLICATIONS: Any planning application over two houses will be presented to a full Parish Council at the next appropriate Parish Council Meeting, for a final decision.

EXTERNAL ATTENDEES: As required.

PUBLIC PARTICIPATION: Meetings will be open to the public.

WORKING PARTIES: May be set up for specific time-limited tasks as required

TERMS OF REFERENCE AGREED BY: Ewhurst with Ellens Green Parish Council

Minute number 106(2017)

Dated 15th May 2017