

Ewhurst & Ellens Green NP

Steering Group

Minutes of meeting 12/1/16

1. Attendance - TB, BA, JA, PG & AW. Apologies from DQ & VH

2. Parish Survey

2.1 JA confirmed she had sent revised Final Report with amendment to page 7, but before we distributed TB should send to consultant, Lorraine Hart, and ensure she agreed with same. **[Post meeting that has been confirmed]**.

2.2 This will be posted on website to replace current version - **Action JA**

2.3 This can now be emailed to all working groups, Parish Councillors, BA list of other volunteers, and TB list of Survey respondents who asked to be contacted with NP progress. **Action - all**

2.4 In addition agreed that JA would arrange for a dozen paper copies of report and TB would arrange for Hazelbank to act as collection point **[Post meeting TB has obtained agreement from Damien at Hazelbank]**

2.5 JA will also leave copy in Cranleigh Library, Glebe Centre, and village hall. TB will leave copy in Ellens Green Memorial Hall. **Action JA & TB.**

2.6 JA will revise flier re summary of results for EVS for approval by SG. **Action JA.**

3. Application to WBC opinion on screening for Strategic Environmental Assessment.

3.1 AW confirmed this was ready to go, except report on Biodiversity was not complete, although gaps were some maps and references, which were not vital. He would press for these in next 2 weeks.

3.2 In meantime we would send an electronic copy to JA, with notes of where editing was required. If no action from 3.1 above, this was version that would be submitted. **Action AW & JA.**

3.3 The meeting agreed that AW was to be thanked for the large amount of work he was undertaking on this and across the whole project.

4. Reports from working groups

4.1 Housing - TB confirmed that the group were meeting in January to agree screening process on remaining sites that passed the initial screening test. He had suggested a single screening criteria that would reduce these remaining sites to a few to be subject to detailed screening and contact with owners to establish deliverability. It was agreed he would take back SG views on screening criteria to group who would be re-examining process.

In the meantime TB would identify all current remaining sites to AW and DQ for their groups to undertake desktop examination to ascertain whether there were any Environmental/Biodiversity and Infrastructure issues that would cause development to be unacceptable or difficult on any. **Action TB then AW & DQ.**

TB also confirmed that David Allen had agreed to start looking at housing mix and may be able to take that further to a report stage.

4.2 Infrastructure - AW confirmed that in the main Utility suppliers had confirmed in general there were no supply constraints for sites in Ewhurst, although again this would have to be examined in more detail on individual sites proposed for allocation.

However he had now received a report on telecommunications and particularly high speed Broadband. These identified the importance of Fibre to Premises & Community Hubs when establishing planning policies within the NP, and also adding availability and/or possible cost of same when screening sites for allocation.

4.3 Community - a report identifying community assets was in progress

4.4 Business - PG confirmed that he was in process of drafting report based upon responses from business survey.

4.5 Environment and Biodiversity - this report is also in progress.

4.6 Jan suggested that we needed any report from any working group that would go to website and/or form part of NP to be approved by SG. Furthermore it should have headings as to purpose of report, and any comments as to where it fitted in to NP and related to other sections of plan and process. **Action - all**

## 5. AOB

AW confirmed he had received no more returns for the Young Persons Survey, and that therefore he was collating responses and would write report on same.

## 6 Dates of next meetings

Tuesday 16<sup>th</sup> February

Monday 14<sup>th</sup> March

Monday 11<sup>th</sup> April