



# EWHURST PARISH COUNCIL WITH ELLENS GREEN

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EWHURST PARISH COUNCIL WITH ELLENS GREEN PARISH COUNCIL MEETING.

Minutes of a **REMOTE MEETING** of the Parish Council held at 8.00 pm on **Monday 15<sup>th</sup> June 2020**.

**Present:** Cllr V Henry (in the chair), Cllrs J Bloomfield, N Clowes, J Mitchell, X Riley, M White  
Borough Cllr K Deanus  
4 members of the public

In attendance: The Clerk, Mrs J Cadman

086 (2020) **APOLOGIES FOR ABSENCE:** were received from Cllrs I Davis and J Lilley.

087 (2020) **MINUTES OF THE PARISH COUNCIL MEETING HELD ON 18<sup>th</sup> May 2020: *Appendix 1***

The Parish Council RESOLVE to approve the minutes as an accurate account of the meeting, after two typographical amendments.

088 (2020) **DECLARATION OF INTERESTS.** none were made.

089 (2020) **CORONAVIRUS PANDEMIC:** Current actions to support the Parish

The Clerk reported that volunteers were still coming forward to help and that Ewcare is supporting a number of people in the parish. One person is supported financially for the time being, but at the moment no-one has come forward.

All parish council buildings remain closed, in accordance with government guidelines, with the exception of the village hall, which is being used 3 days a week by the pre-school group. Cleaning recommendations are being observed for all buildings.

090 (2020) **ADJOURNMENT:** - During the adjournment members of the public may speak on matters of concern

- a) A resident advised that Cranleigh Health Centre would not give help with minor injuries. People seeking help were told to go to Horsham or Haslemere. She was of the view that a village the size of Cranleigh should have its own minor injuries unit. Cllr Henry advised that she is writing to Cllrs Mary Forszewski and Patricia Ellis, both Cranleigh Parish Councillors and Waverley Borough Councillors. The original planning application for the Health Centre took into account an injuries unit at the village hospital.
- b) The carnival had to be cancelled this year, due to the corona virus, but the carnival committee hoped to do something to bring the village together and to raise some money for charity. They proposed an event on the recreation ground with music from the Fabulous Nobodies, where all attendees would come in and stay in their cars, with the music streamed to their radios, or picnic next to them, for the August Bank Holiday Saturday.

After discussion, the following was agreed:

- i. Tickets would be sold with the understanding that the event could be cancelled at short notice, if it was not possible to arrange it safely.
- ii. The event would be cancelled if it rained sufficiently for the surface of the recreation ground to be damaged by vehicles, or if the weather forecast was poor in advance.
- iii. The event would be cancelled if there was a spike in Covid 19 which made social gathering impossible.
- iv. The toilets at the EYSC would be made available for the event, and would be managed during the evening by the committee, both in terms of access and of cleaning.
- v. The committee will provide risk assessments to the Parish Council
- vi. The viability of this event will be re-assessed at the July meeting, but met with the full support of the Council, subject to the above.

091 (2020) **NEIGHBOURHOOD PLAN UPDATE:** Cllrs Riley and Bloomfield

Cllr Rley reported that he had finished working through the comments on Regulation 14 and feedback from the

consultants. he had circulated this document to all members and summarised the next steps as follows:

- a) produce a consultation statement - this can begin immediately
- b) add improved maps
- c) redraw the settlement boundary to include recent consents
- d) (optionally) redraft the Heritage and Environment chapters/policies based on the recommendations of the working groups, as previously discussed
- e) make a decision on how to handle non-enforceable policies
- f) general proofreading and organising of the document (reordering etc.)
- g) get informal feedback from Waverley
- h) proceed to Regulation 15, 16 and then referendum

Cllr Riley requested comments by the 3<sup>rd</sup> July, so that the next stage can be agreed at the July meeting.

092 (2020) **THE PLANNING COMMITTEE :**

**AG/2020/0006 Brookhurst Grange, Holmbury Road**

*General Permitted Development Order 2015, Schedule 2 Part 6; Application for prior notification for an agricultural storage barn.*

Members agreed that more detail was needed before a decision could be made, particularly with reference to the barn's position in relation to the site as a whole.

093(2020) **FINANCIAL REPORT:**

**Appendix 2:** *Receipts and payments* to end of May 2020: noted and agreed.

**Appendix 3:** expenditure against budget statement to end of May 2020: noted and agreed.

094 (2020) **AUDIT:**

- a) **Appendix 4: Internal Auditors Report:** This was accepted as a fair summary and approval of the Parish Council's financial affairs, but it was noted that it was lacking in detail. The Clerk recommended a change in auditor, to be discussed in more detail at the July meeting
- b) **Appendix 5: Annual Governance Statement:** Members reviewed and agreed all statements in the Parish Council's Governance in conjunction with the internal auditors report. Proposed by Cllr Henry, Seconded by Cllr Clowes, all in favour.
- c) **Accounting Statements 2019/20.** Members approved the statement of accounts for 2018/19, having reviewed these in conjunction with the Internal Auditors report. Proposed by Cllr Clowes, Seconded by Cllr White, all in favour.

095 (2020) **REPORTS :**

*Planning – Val Henry:* Cllr Henry gave an update on planning decisions to date, including the following:

*Chanrossa:* a number of trees had been felled and site gates had been installed. There would be no more work on the site until September.

*Hunters Lodge:* Enforcement have visited regarding the outbuilding, which does not comply with permitted development rights. A retrospective application has been requested.

*Finance – James Mitchell and Mike White.* Nothing further to report.

*Communications and Technology – James Mitchell And Xavier Riley.* Nothing to report.

*Ellens Green – Nigel Clowes, Julia Lilley.* Cllr Lilley is still dealing with a highways problem. Thanks were recorded to Cllr Deanus for his help following the April meeting with the collapsed culvert. No action had yet been taken, but it was hoped that the work would be done before winter.

*Parish Buildings – Mike White.* All council premises are currently closed, with exception of the village hall, which is used for the Rainbows End pre-school group.

Cllr White referred to the wider opening of the village school and the need for additional rooms for classrooms. He suggested that they be offered the Glebe and EYSC for the first term. This was agreed to be a good idea, subject to insurance and safety, and regular users needs.

*Environment – James Bloomfield:*

### **Rights of way**

Footpath 71 report of fencing causing an obstruction where this footpath meets Lower Breach Lane. Although footpath is still accessible the current situation it is not ideal. I have reported it online to Surrey County Council.

### **Trees**

Burial Ground – Large Oak (T9) to be felled. As a result of an inspection in May the PC were advised that this tree has further declined due to ‘*fruiting bodies, honey fungus and cavities at the base of the stem which make it quite unstable*’.

Common Land on Ewhurst Cricket Green – I have asked the PC for advice regarding a dead willow.

Land at Chanrossa – Tree felling and clearance to create access to this site began on 2.6.20. After contacting Waverley B.C., it was confirmed that this work has been carried out in accordance with ‘Condition 9’ of planning permission.

### **Ewhurst Cricket Green Common**

Burn damage – Caused by a barbeque on 27.5.20. No litter was left on site although barbeque with hot embers was left by the rubbish bin near the phone box. I doused area with water and removed barbeque. I have emailed David Oliver at Waverley Parks & Countryside department about this and to ask for advice should this been seen to happen again. I am still waiting for a reply.

Litter – Rubbish is being removed from the bin, near the phone box, presumably by foxes and birds and scattered amongst the grass. I have advised the PC of this and hope a long-term solution can be found.

Plastics contaminating access to land at Chanrossa – I have advised the PC about plastics mixed with the rubble/hard core that has been used to create the access to the land at Chanrossa.

### **Verges**

Verge cutting – Verges along Cranleigh Road, Horsham Lane (also cut in April), North Breach Lane and Somersbury Lane were cut in the last week of May. Lower Breach Lane was not cut.

Orchid verge on Somersbury Lane – Counted less than ten Common Spotted Orchids on verge that was first damaged by work relating to installation of new water main last year and subsequently by other vehicles. Normal orchid counts can vary between 100 – 250.

*Waverley Update – Val Henry*

- a) Parking charges will come back into force from the 1<sup>st</sup> July.
- b) The new Waverley Mayor is Penny Marriot, the Deputy is John Robini. Mary Forszewski had done a fantastic job looking after the Eastern villages in her year as Mayor.

## 096 (2020) RECREATION GROUND ACTIVITY

- a) Members to receive an update on the proposed boot camp: Cllr Mitchell was happy that everything was now in place and recommended that he should be given permission to go ahead when he is ready. This was agreed.
- b) Members to receive an update on Anouk’s bench: the quotation from the person who made the bench was £150 to repair it. As our insurance excess is £250, it was agreed that this should go ahead without an insurance claim.
- c) basketball hoop and stand – the current equipment had not stood up to use and to moving. The base was split and therefore not possible to fill with sand to weight it, the hoop was bend out of shape. It was agreed to investigate a more robust model. Agenda item: July meeting.
- d) ditch on left hand of recreation ground – the Clerk reported that the outfall from the lake at the Backward Point development goes directly into our ditch, which contains a lot of debris. She was concerned that this was contributing towards the flooding of the pitches in the winter. It was agreed to investigate further.
- e) **Appendix 6:** cancelled carnival – proposal for a substitute concert on the recreation ground. Nothing further to discuss.

## 097 (2020) REPLACEMENT FINGER POST SIGN

Cllr Bloomfield was still waiting for information from other Parish Councils regarding their traditional finger posts. He had received a quote of £327 from Norbury Sawmill for a wooden post. This item will remain on the agenda.

## 098 (2020) EWHURST CEMETERY

Members received proposals to improve the cemetery by planting specimen trees and a hedge along the back

boundary together with outline costs. The proposal was agreed in principle, further detail was requested on actual costs and positioning of the trees.

099 (2020) **PARISH BUSINESS:**

- a) *allotments*: the Clerk reported that 3 allotments had been given up, and had been taken by the first three people on the waiting list.
- b) *Box broadband*: have finished installing cable across the recreation ground. The Clerk has approached them to request a connection to the EYSC.
- c) *30mph roundel opposite Lilyfields*: is very dirty.
- d) *War memorial*: the grass needs cutting.
- e) *Lower Canfold Wood*: Cllr Bloomfield considered that some of the trees should have TPOs, in order to protect the area. WBC had not considered this necessary. Agenda item: July meeting.

100 (2020) **MATTERS FOR CONSIDERATION AT THE NEXT FULL MEETING ON THE PARISH COUNCIL: Monday 20<sup>th</sup> July 2020, BY CONFERENCE CALL.**

The meeting closed at 10.40pm.