



EWHURST PARISH COUNCIL

WITH ELLENS GREEN

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MINUTES of the MEETING of EWHURST PARISH COUNCIL WITH ELLENS GREEN PARISH COUNCIL
MONDAY 16th January 2017 at the EYSC (first floor).

Attendance: Mike Turner (Vice Chair and Acting Chair); Parish Councillors: Tim Bloomfield; Tom Fawcett; Elaine Benson; Rob Matthews; Ian Davis; Julie Francis.

Surrey County Councillor, Alan Young.

Chair of the Neighbourhood Plan Steering Group, Henning Von Spreckelsen.

Two members of the public present.

- 01 (2017) APOLOGIES FOR ABSENCE. Richard Cleaves; Val Dixon Henry (apologised that she may be late and in the event did not make it to the meeting).
- 02 (2017) DECLARATION OF INTEREST. None.
- 03 (2017) MINUTES OF THE PARISH COUNCIL MEETING HELD ON 21st November 2016. The Parish approved the minutes as an accurate account of the meeting.
- 04 (2017) CHAIRMAN'S STATEMENT. No statement.
- 05 (2017) ADJOURNMENT: Item 11(2017) was dealt with during the adjournment but is recorded under item 11(2017) in the minutes.
SCC Alan Young spoke concerning the Ambulance response times being the slowest in Ewhurst for the whole of Surrey. He would like to work with the Parish to see what means could be put in place to improve the situation. AY suggested for example more AEDs, training, public information. AY mentioned the Community Resilience Road Show and he would like to bring this to Ewhurst. He asked the Parish Council to approach him with any ideas they had. AY suggested the slow response was partly due to geographical area and may be attributable also to the service in the area being under special measures.
- 06 (2017) APPENDIX 1 THE PLANNING COMMITTEE. The Parish Council noted the observations.
- 07 (2017) APPENDIX 2 BACKWARD POINT APPEAL HEARING 31ST JANUARY 2017- The Parish Council RESOLVED to speak at this hearing in line with the proposal put forward by Councillor Davis in appendix 2 and Councillor Davis agreed to be the speaker.
- 08 (2017) APPENDIX 3 RECEIPTS AND PAYMENTS for November and December 2016. Third quarterly statement expenditure against budget. Both documents were reviewed with no comment.
- 09 (2017) REPORTS – **Richard Cleaves** – Finance and Extra Maintenance. No report.
Tim Bloomfield -Ellens Green, Tennis Courts. Nothing to report on Ellens Green. Tennis Courts awaiting the Contractor to give a start date for resurfacing. Grant monies had been received from SCC.
Julie Francis - Ground Maintenance. There has been a complaint from a resident as to the positioning of the third extra tap at the allotments. On checking the PC discovered the position was a little short of where they asked it to be located. The PC have written to the plumber who installed the tap but no response has yet been received as to why the tap was incorrectly located. The Clerk was asked by the PC to chase for a response. **ACTION CLERK**. The 'No Dogs' signs have disappeared from the entrances to the Recreation Ground Playground. The PC asked the Clerk to arrange for the replacement of these signs. **ACTION CLERK**.
Val Dixon Henry – Planning. No report.
Elaine Benson – Community. Refer to item 14 (2017)
Ian Davis - Community Liaison. The next Village Hall Users Group meeting will be Wednesday 29th March 7.30pm in the Village Hall , invitees only.
Robert Matthews - Rights of Way. The Plough Lane footpath is severely poached due to horse traffic, of horses being led into a field. RM to establish owners of the horses and to discuss the situation with them. **ACTION RM**
Mike Turner – Website- Updates on the website were going ahead for the Neighbourhood Plan consultation. Communications – nothing to report
Highways- The ditches leading up to Pitch Hill had been cleared those remaining at the bottom of the Shere Road were soon to be cleared thanks to SCC funding.

Tom Fawcett – Parish Buildings. The EYSC downstairs fridge had been replaced due to the very dirty state of the old one. TF had noted loose lino on the EYSC stairs and he would action this repair. It was noted that the Village Hall chairs replacement had been provided for in the precept and a sample chair would be obtained for the next Village Hall users meeting. **ACTION CLERK**

TF reported that the VAS data was showing similar results, in that most complied with the speed limit but there were a top 15% who did not and some of these broke the speed limit by significant amounts. TB was to find a location in Ellens Green for the Ellens Green VAS bracket. **ACTION TB**. TF had obtained quotes for a large projector screen for the EYSC but this was on hold for the time being pending obtaining funding. RM reported the youth club were making progress with obtaining funding.

10 (2017) PARISH CLERK REPORT– The date for the Annual Parish Meeting was chosen as 5th April and Elaine Benson kindly agreed to arrange the meeting. Parish Councillors were asked to consider speakers for the meeting.

11 (2017) NEIGHBOURHOOD PLAN REPORT – Henning Von Spreckelsen updated the Parish Council on the current state of play with regard to the Neighbourhood Plan. Since his last report the criteria for the site selection had been worked upon by Consultants from the evidence supplied by the Housing Working Group and comments sent in from residents. This then formed the basis of the Consultation document which had been distributed around the village by various means including the army of volunteers organised by Phil Gardiner on the Steering Group. HVS thanked these volunteers as well as those on the Steering Group who had organised the timetable and booked the open session venue and arranged printing etc. Before the document had been printed Waverley Borough Council had indicated that they were happy for the material to be used in the Consultation.

Looking forward the timetable for the Plan would be: February - collating results from the Consultation. March – drafting of the planning and ensuring the evidence base was complete to be followed by the statutory Regulation 14 Consultation where the Parish Council would ask residents and statutory consultees such as Surrey County Council and Waverley Borough Council for their comments on the Draft Neighbourhood Plan. This Consultation was for a six week period and the feedback from this Consultation was important for forming the Final Submission Plan.

ID had accompanied HVS to a meeting with WBC where they had discussed their approach to producing the Neighbourhood Plan and WBC were complimentary and felt the Plan was ahead compared to other Parishes within the Borough.

HVS felt that Ewhurst may be lucky enough to get a lot of attention from WBC in producing its Plan as they were ahead of other Parishes.

TB had some concerns as to the process that was being followed in generating the Neighbourhood Plan, specifically with regard to the Consultation he was aware of some disquiet within the Steering Group that due process had not been adhered to. Members of the Steering Group were concerned they had not seen the material from the Consultants and thus could not form an opinion on the Consultation document as to its accuracy and adherence to the evidence available and that no formal Steering Group agreement to the document had been recorded.

HVS reassured the PC that the consultants had been very thorough and the document produced for the Consultation was in fact what the Consultants had produced. The Steering Group had had chance to comment on the document via email but that he had discouraged any changes from the technical wording drafted by the Consultants who were the experts.

MT proposed the Consultation document should be formally put to the Steering Group for approval at a meeting albeit in retrospect and that a meeting to accomplish this would be arranged. In addition MT proposed that if anyone had any disagreements with the Consultation document these were to be recorded at that meeting. Seconded by TB all in favour. **ACTION CLERK** In addition it was proposed by MT seconded by TB that HVS must release all written details of consultants' appointment and particularly their advice. **ACTION CLERK**

12 (2017) COMMUNITY LAND TRUST – Report by Councillor Tim Bloomfield.

1.) CLT Steering Group

This is formed and have met informally twice. We are having first formal meeting Wed 18th.

The current members' are-

Self – Chair

David Allen

Graham Ranshaw

Richard Kane

Katy Pocock [Ellens Green]

We do lack a member with legal expertise. I have approached one potential, but would be grateful for any other potential candidates.

2.) Grant Application to CLT Network

This will be submitted this week. Any grant should cover a day's visit from an expert, followed by a scoping report, and we think, any formation and incorporation costs.

3.) Relationship with PC

3.1 We will keep PC informed of progress, seek the PC's views as work progresses, including our aims and objectives [see 5 below], and ultimately seek the PC's backing of the CLT as a provider of affordable housing

3.2 We think, as the CLT must be a community body, with at some time the opportunity for the whole community to both subscribe for shares/membership, and elect a board, that we should be informing the community as to all matters at the earliest opportunity. We think, therefore, that the PC should consider arranging for a dedicated section of the Village Website to be made available for the CLT.

4.) Relationship with the NP

4.1 We intend to input to the NP, and through the SG to the Housing Working Group, as necessary.

4.2 We would request, through the PC, that the NP formally recognise and back the CLT as a provider of affordable housing, and also do whatever they can to encourage landowners/developers to engage with us regarding all affordable housing required by planning consents.

5.) Aims & Objectives

ID enquired as to the timetable for the Trust's formation and TB thought it could be achieved in two to three months. EB enquired if the Steering Group was formed to what end the Group would be engaging a professional. TB explained that the Trust needed to be democratised by some means and this would be the basis of work carried out with the Consultant.

TB proposed that the Parish Council allocated part of the Village website for the CLT, seconded by MT and all agreed with this. TB proposed that the CLT be formally recognised by the Neighbourhood Plan Steering Group as a provider for affordable housing and that communication be facilitated MT seconded and all agreed with this.

13 (2017) APPENDIX 4 PRECEPT REQUIREMENT SUBMITTED TO WAVERLEY BOROUGH COUNCIL- Councillors to note the submitted precept request following the December precept meeting.

RC reported prior to the meeting: We have various projects over this coming year which include: New Village Hall chairs; improved lighting around the Village car park; increased in donations to various groups and organisations; Bowls Club building repairs; looking into helping with the topic of Social Care if there is the need in the parish; the NP, and other smaller projects.

The idea was proposed to take over the Glebe Centre, but this does come at the cost of being a big part of the increase in the budget, other issues are the decrease in Waverley grants.

The tax base figure dropped from 1198.9 to 1191.9 losing us the income from 7 band D properties Potential Inflation pressures in the coming year of estimation are 2 - 2.7% and all these are the reasons why we have arrived at this budget.

The increase in the annual budget in financial terms from last year is £6,490 an increase of 10.10% This means the extra cost per band D household of £5.78 in this coming year's annual Parish Council tax bill giving extremely good value for money, keeping the Parish sustainable is a small price to pay to live in a cherished and well-kept Parish!

I propose this financial precept for the coming year for the Council's deliberations.

MT proposed the precept seconded by TB and all were in favour.

14 (2017) AUTOMATIC EXTERNAL DEFIBRILATOR- Report by Councillor Benson. The AED situated at Hazelbank stores was donated to the Parish in the summer of 2014 and initially situated in the stores. The AED was relocated this summer external to the stores to facilitate ease of access 24 hours a day. It was housed in a casing which was open to all, but which did sound an alarm when the door was opened. This alarm had been the cause of a delay in using the machine recently. EB had drafted guidelines for the use of the AED to improve ease of access and knowledge of the machine.

This matter had caused EB to look into various aspects of the AED including the checking of the machine for damage, battery life etc. St Johns Ambulance local responder had informally taken on the task to check the AED for battery life etc. but this individual had recently left St Johns Ambulance and therefore a new process needed to be found for the regular checking of the machine. EB had drawn up a process and checklist for the AED that she proposed to the Parish Council.

There needs to be a qualified person to check the AED in line with this process.

A qualified person is to be sought and until that time EB (although not qualified) will undertake some checks.

The Clerk was to enquire as to the process Cranleigh Parish Council followed. ACTION CLERK

EB pointed out that the pads for the machine could only be used once and that spare sets should be readily available and the Clerk was to purchase spare sets. ACTION CLERK

The recent emergency and call on the AED had emanated from the Bulls Head and MT proposed to ask residents in that area if any were prepared to house an AED for public use. ACTION MT

15 (2017) SPEED LIMIT REDUCTION REQUEST-The Parish Council to discuss whether to propose a reduction of speed limit from 40 MPH to 30 MPH from the delimit by Gadbridge Lane until Froggets Lane and from 30mph to 20mph through the centre of the village.

The Clerk had previously reported to the Parish Council that, she had spoken to the assistant Clerk in Shere regarding whether their 20mph speed limit has been effective.

To introduce the lower speed limit in Shere, SCC Highways had to narrow the road and increase the width of some footpath to make it naturally suitable for such a low speed. The Police will not enforce 20mph and so it does rely on some visual or physical impediment to encourage speed reduction. The assistant Clerk said it had reduced speed from about 40mph to 30mph and so has been effective in reducing speed but not down to 20mph.

The Parish Council felt that some reduction in speed in Ewhurst village centre would be a great benefit even if 20mph was not regularly achieved and that this should be pursued with SCC Highways. ACTION MT

With reduction to the reduction from 40mph to 30mph MT felt that the VAS data would be evidence for this request to SCC Highways and the VAS should be reversed along Horsham Road in its current location to provide data for the exit. He would then approach SCC Highways. ACTION MT

16(2017) GLEBE CENTRE – The Parish Council RESOLVED to adopt the Glebe Centre and the Clerk was asked to inform WBC. ACTION CLERK The Clerk was to enquire if a tenants' break in the lease could be achieved. ACTION CLERK

17 (2017) PARISH BUSINESS: - RM discussed the fact that the Emergency Plan of which he was a holder needed to be updated. MT advised he was making some in roads into this and this would be included on the February agenda.

MT advised that Box Broadband were holding a meeting at 2pm on 24th January in the EYSC to talk of their superfast Broadband Package.

18 (2017) MATTERS FOR CONSIDERATION AT THE NEXT MEETING of the Parish Council, 20th February 2017
Ambulance response time for Ewhurst was to be included on the next agenda and in the meantime the Clerk was asked to speak to Cranleigh as to joining forces in lobbying for a better service. ACTION CLERK

The meeting closed at 9.50pm